

AGENDA  
LIBERTY TOWNSHIP MEETING

4 March 2020  
7:00 PM

Municipal Building  
349 Mountain Lake Road  
Great Meadows, NJ 07838

Sunshine Notice  
Flag Salute  
Roll Call

Reports:

New Jersey State Police  
Committeepersons  
Mayor  
Municipal Professionals  
Municipal Departments/Boards/Commissions

Adoption of Agenda

Adoption of Minutes

Meeting and Executive Session of 6 February 2020  
Workshop and Executive Session of 27 February 2020

Unfinished Business

North Jersey Kayak Bass Fishing Club  
Tennis ball Machine Donation  
Recreation Commission – Draft Reimbursement Policy  
Recreation Commission – Draft Beach Shared Service Policy

New Business

WQM-003 Consent Form Authorization – The Lodge  
Resolution - 2020 Budget Self-Examination  
Introduction of 2020 Municipal Budget  
In-Building Radio Communications Specifications  
Certification for 2019 Recycling Compliance  
ABC Person-to-Person and Place-to-Place Transfer Application

Adoption of Bill List

Public Comment  
Executive Session

Adjournment

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A regularly scheduled meeting of the Township of Liberty was held in the Municipal Building, 349 Mountain Lake Road, Great Meadows on 4 March 2020. The meeting was opened by Mayor John Inscho with Adequate Notice of Meeting and the Pledge of Allegiance at 7:05 p.m.

Present: Mayor John Inscho; David Rogers, and Michael Beyer

Absent: Deputy Mayor Daniel Grover; and, Peter Karcher

Also, Present: Roger Skoog, Municipal Attorney; and, Diane M Pflugfelder, Municipal Clerk/Administrator

REPORTS

DEPARTMENT OF PUBLIC WORKS

A pre-printed report was received from the Department of Public Works for February 2020 and placed on file.

MUNICIPAL CLERK/ADMINISTRATOR

A pre-printed report was received from the Municipal Clerk/Administrator for February 2020 and placed on file

RECREATION

A pre-printed report was received from the Recreation Commission for February 2020 and placed on file

MUNICIPAL TAX COLLECTOR

A pre-printed report was received from the Municipal Tax Collector for February 2020 and placed on file

APPROVAL OF MINUTES

A motion by David Rogers to adopt the public and executive session minutes of 6 and 27 February 2020 carried

UNFINISHED BUSINESS

NORTH JERSEY KAYAK BASS FISHING CLUB

Additional information has yet to be received for consideration of approval.

TENNIS BALL MACHINE DONATION

Mayor Inscho reported that the Recreation Commission is in agreement to accept the donation of a Prince tennis ball machine. They shall be compiling a use policy for said equipment prior to use.

RECREATION COMMISSION – DRAFT REIMBURSEMENT POLICY

Discussion carried to next meeting

RECREATION COMMISSION – DRAFT BEACH SHARED SERVICE POLICY

Discussion carried to next meeting

NEW BUSINESS

WQM-003 CONSENT FORM AUTHORIZATION

A motion by David Rogers to adopt the following Resolution carried.

RESOLUTION #2020.029

*WHEREAS*, Liberty Township sold Block 52, Lot43.01 and Block 44, Lot 1.01 to Jeffery Lane McConnell on 3 October 2019; and

*WHEREAS*, New Jersey Department of Environmental Protection, Division of Water Quality, has requested the new owner to complete and file a State of Consent (a Supplement to the TWS-1 or NJPDES -1 form); and,

*WHEREAS* Section A-1 is consent by Governing Body.

*THEREFORE BE IT RESOLVED*, that Mayor Inscho is authorized to execute Section A-1 , consent by Governing Body for Block 52, Lot43.01 and Block 44, Lot 1.01.

Vote: aye - Beyer  
aye - Rogers  
aye - Inscho  
absent - Grover  
absent - Karcher

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John Inscho,  
Mayor

**INTRODUCTION OF MUNICIPAL BUDGET 2020**

A motion by Mike Beyer to adopt the following Resolution carried.

Resolution #2020.030  
Self-Examination of Budget

*WHEREAS*, N.J.S.A. 40A:4-78b has authorized the Local Finance Board to adopt rules that permit municipalities in sound fiscal condition to assume the responsibility, normally granted to the Director of the Division of Local Government Services, of conducting the annual budget examination; and

*WHEREAS*, N.J.A.C. 5:30-7 was adopted by the Local Finance Board on 11 February 1997; and

*WHEREAS*, pursuant to N.J.A.C. 5:30-7.2 through 7.5, the Township of Liberty has been declared eligible to participate in the program by the Division of Local Government Services, and the Chief Financial Officer has determined that the Township meets the necessary conditions to participate in the program for the 2011 budget year.

*BE IT RESOLVED* By the Township Committee of the Township of Liberty that in accordance with N.J.A.C. 5:30-7.6a & 7.6b and based upon the Chief Financial Officer's certification, the Township Committee has found the budget has met the following requirements:

1. That with reference to the following items, the amounts have been calculated pursuant to law and appropriated as such in the budget:
  - a. Payment of interest and debt redemption charges
  - b. Deferred charges and statutory expenditures
  - c. Cash deficit of preceding year
  - d. Reserve for uncollected taxes
  - e. Other reserves and non-disbursement items
  - f. Any inclusions of amounts required for school purposes.
2. That the provisions relating to limitation on increases of appropriations pursuant to N.J.S.A. 40A:4-45.2 and appropriations for exceptions to limits on appropriations found at N.J.S.A. 40A:4-45.3 et seq., are fully met (complies with CAP law).
3. That the budget is in such form, arrangement, and content as required by the Local Budget Law and N.J.A.C. 5:30-4 and 5:30-5.
4. That pursuant to the Local Budget Law:

- a. All estimates of revenue are reasonable, accurate and correctly stated,
  - b. Items of appropriation are properly set forth
  - c. In itemization, form, arrangement and content, the budget will permit the exercise of the comptroller function within the municipality.
5. The budget and associated amendments have been introduced and publicly advertised in accordance with the relevant provisions of the Local Budget Law, except that failure to meet the deadlines of N.J.S.A. 40A:4-5 shall not prevent such certification.
6. That all other applicable statutory requirements have been fulfilled.

*BE IT FURTHER RESOLVED* That a copy of this Resolution will be forwarded to the Director of the Division of Local Government Services upon adoption.

Vote: aye - Rogers  
aye - Beyer  
aye - Inscho  
absent - Grover  
absent - Karcher

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John Inscho,  
Mayor

Mayor Inscho stated that the Liberty Township Municipal Budget would see a slight increase to a total of 2,045,375.0. The proposed 2020 budget includes funding for road improvements, Liberty Lake Dam decommissioning, municipal complex paving and additional projects. A motion by Mayor Inscho to introduce the 2020 Municipal Budget carried. The budget will be published 13 March 2020 and scheduled for public hearing and considered of adoption on 2 April 2020.

Vote: aye - Beyer  
aye - Rogers  
aye - Inscho  
absent - Grover  
absent - Karcher

ORDINANCE #2020.002 - Following discussion, a motion by Mayor Inscho to introduce Ordinance #2020.002 on First Reading carried. Public Hearing and Adoption are scheduled for 2 April 2020.

ORDINANCE #2020.002

AN ORDINANCE OF THE TOWNSHIP LIBERTY, NEW JERSEY - GOVERNING BODY REQUIRE LARGE HARDENED BUILDINGS TO INSTALL RADIO BOOSTER EQUIPMENT TO SUPPORT INTERIOR RADIO COMMUNICATIONS WITH LAW ENFORCEMENT OFFICERS, FIREFIGHTER AND EMERGENCY MEDICAL PERSONNEL (EMERGENCY FIRST RESPONDERS) WHEN RADIO COMMUNICATIONS DIFICIENCIES EXIST

WHEREAS, in emergency situations, including natural and manmade disasters, it is essential that radio communications, which will insure access to emergency services personnel including police, fire, emergency medical service and other first responders, be maintained in all locations within the community; and

WHEREAS, of particular importance is to require that such communications be available to and from “large hardened buildings”, including malls, office and retail centers, hotel, condominiums and apartments, medical facilities and training centers; and

WHEREAS, the Liberty Township Governing Body finds that it is essential that an Ordinance requiring large hardened buildings to install radio communications equipment which will insure access to emergency services personnel including police, fire, emergency medical service, and other first responders be enacted.

NOW, THEREFORE, BE IT ORDAINED by the Governing Body of the Township of Liberty, Warren County, New Jersey as follows;

The findings, conclusions, and statements of fact contained in the foregoing preamble are hereby adopted, ratified, and incorporated herein as specified in the attached "In-Building Radio Communications Specifications".

**RECYCLING COMPLIANCE**

A motion by Mike Beyer authorizing Mayor Inscho to execute the certification to comply with requirements for Recycling 2019 carried.

**ABC PERSON-TO-PERSON AND PLACE-TO-PLACE TRANSFER APPLICATION**

A Person-to-Person and Place-to-Place application was received from Jeffrey L McConnell. There are several outstanding items yet to be filed. The Township Committee may not consider adoption of the application at this time.

**PAYMENT OF BILLS**

A motion by Mike Beyer to adopt the following Resolution carried.

Resolution #2020.031

Payment of Bills

*RESOLVED*, That the Township Committee of the Township of Liberty, does hereby authorize the Finance Department to pay all vouchers when properly endorsed and approved by at least 3/5 majority of the Township Committee in the amount of \$471,121.31.

Vote: aye - Beyer  
aye - Rogers  
aye - Inscho  
absent - Grover  
absent - Karcher

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John Inscho,  
Mayor

**PUBLIC COMMENT** was opened at 7:15 pm.

Alice Bechok – Ms. Bechok inquired into the status of water runoff at 94 Lakeside Drive West.

Arthur Strock – Mr. Strock questioned if private individuals had been advised not to feeding the wild geese along Mountain Lake.

Shannon Schaaf – Ms Schaaf advised that the Environmental Commission and Mountain Lake Community Association are pursuing weed harvesting in Mountain Lake. She asked that Liberty Township consider participating in this project. She also announced a meeting of the Association at the Mountain Lake Firehouse on 10 March at 7 pm.

Lynn Gilmore – Ms Gilmore asked for the status of an OEM Director appointment and road name clarification as per Warren County OEM representatives at a June 2019 meeting.

**EXECUTIVE SESSION**

At 7:20 pm a motion by John Inscho to adopt the following Resolution carried.

RESOLUTION #2020.032

*WHEREAS*, the Open Public Meetings Act P.L. 1975, Chapter 231 permits the exclusion of the public from a meeting in certain circumstances; and

*WHEREAS*, this public body is of the opinion that such circumstances presently exists; and

*WHEREAS*, the Township Committee may wish to discuss any of the following conditions; confidential provisions of Federal Law or State Statute; information that may impair receipt of federal funding; invasion of individual privacy; collective bargaining agreement; real property negotiations; litigation; and, personnel and personnel policy. Minutes will be kept and once the matter involving the confidentiality of the above no longer requires that confidentiality, then the minutes can be made public.

- ✓ Litigation – Samson Masonry & Concrete

*BE IT RESOLVED*, That the public be excluded from this meeting.

Vote: aye - Beyer  
 aye - Rogers  
 aye - Inscho  
 absent - Grover  
 absent - Karcher

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 John Inscho,  
 Mayor

At 7:37 pm, a motion by Mayor Inscho to reconvene the public meeting carried. Mayor Inscho stated that during executive session a matter of potential litigation was discussed. No action to follow.

ADJOURNMENT

There being no further business, a motion by Mayor Inscho to adjourn the meeting carried.

Meeting adjourned at 7:38 p.m.

Diane M Pflugfelder RMC/MMC  
 Municipal Clerk/Administrator  
 Minutes Approved 7 May 2020

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2 April 2020

The regularly scheduled meeting of Liberty Township Committee for 2 April 2020 was cancelled due to socially distancing conditions imposed by Governor Phil Murphy in response to the COVID-19 pandemic.